

CHARGING AND REMISSIONS POLICY

Introduction

The Governing Body recognises the valuable contribution that the wide range of additional activities can make towards the children's personal and social development. e.g. cooking, short walking trips to the park or shops, special visitors, hatching eggs, butterflies, the farm. The Governing Body aims to promote and provide such activities as part of a broad and balanced curriculum for the children.

Charging Policy

Any charges made by the school must meet the requirements of the Education Reform Act 1996. The governors endorse the guiding principles contained in the Act, in particular that no child should have his/her access to the curriculum limited by charges.

Charges

Charges will not be made for any activities which form part of the foundation stage curriculum requirements. No charge can be made for education and care during a child's 15 hour entitlement.

The Governing Body reserves the right to make a charge in the following circumstances.

Voluntary Contributions – the Governing Body may ask parents for a voluntary contribution towards the cost of any activity that takes place during school hours.

At Kingsway Primary School we make charges which are aimed at meeting costs and not exceeding costs i.e. the school does not aim to profit from any voluntary contributions. **In the event of insufficient voluntary contributions being made activities will be cancelled.**

The school offers additional nursery sessions. These sessions are over and above the 15 hour free entitlement and therefore carry a cost of £17 per session. In the event of non-payment of these fees or upon leaving school, the school reserves the right to stop additional sessions and instigate proceedings to recoup costs.

Loss, damage and breakages - in cases of loss, damage or breakages of school books or activity packs on loan to parents the school make a charge to cover the cost of replacements.

General

The Governing Body may, from time to time, amend the categories for which a charge may be made.

The Governing Body reserve the right to revise the Charging and Remissions Policy as necessary

Remissions Policy

Where the parents of a child are unable to meet any one of the charges the school may make they can apply in confidence to the head teacher for the remission of charges in part or full. The Headteacher in consultation with the finance committee will make authorisation of remission.

Signed _____ Print _____
Date _____